INSTITUTIONAL ANNUAL QUALITY ASSURANCE REPORT

2013-14

ADARSHA SHIKSHANA SAMITI'S

COLLEGE OF COMMERCE

GADAG – 582102

(RE-ACCREDITED BY NAAC AT "A" GRADE LEVEL)

Karnataka State
(Affiliated to Karnatak University, Dharwad)

Submitted to

The Academic Consultant,

National Assessment and Accreditation Council,

Jnanabharati Road,

Nagarbhavi,

Bangalore-560072.

Adarsha Shikshana Samiti's

College of Commerce

"A Source of Knowledge"

NA HI JNYANENA SADRISHAM

NOTHING EVER MATCHES **KNOWLEDGE**

Updating knowledge everyday

The Emblem Symbolises TRADE COMMERCE AND INDUSTRY

- ❖ The Ship Sailing in the Waters is Indicative of Global TRADE.
- ❖ The Structure of a Building Denotes an Enterprise of COMMERCE
- ❖ The Factory Building is Suggestive of INDUSTRY.
- ❖ The Jyoti (The Glow of an Oil Lamp) is the Expression of Reverence towards KNOWLEDGE.

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> A.S.S. College of Commerce

1.2 Address Line 1

> Near M.G.Ground, Sub Jail Road

Address Line 2

> Betgeri Gadag

City/Town

> Gadag-Betgeri-582102

State

> Karnataka

Pin Code

> 582102

Institution e-mail address

> adarshacoc@yahoo.co.in

Contact Nos.

> 08372-246282

Name of the Head of the Institution:

> Dr M.L.Guledgudd

Tel. No. with STD Code:

> 08372-246282

Mobile:

> 9448591131

Name of the IQAC Co-ordinator:

Prof.I.V.Bellikatti

Mobile:

9900220365

IQAC e-mail address:

adarshacoc@yahoo.co.in

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)   ------EC/62/RAR/064

1.4 Website address:

adarshacoc.org

Web-link of the AQAR: www.adarshacoc.org/AQAR2013-14

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.50	2004	2009
2	2nd Cycle	A	3.05	2013	2018
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   01.06.2005

1.7 AQAR for the year *(for example 2010-11)*   2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR _01-06-2012 to 31.05.2013_ _____ (DD/MM/YYYY)4
   ii.   AQAR_____ _____ (DD/MM/YYYY)
  iii.   AQAR_____ _____ (DD/MM/YYYY)
  iv.   AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

  University   State ☐ Central ☐ Deemed ☐ Private ☑

  Affiliated College   Yes ☑ No ☐

  Constituent College   Yes ☐ No ☑

  Autonomous college of UGC Yes ☐ No ☑

  Regulatory Agency approved Institution   Yes ☐ No ☑

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ☑ Men ☐ Women ☐

                        Urban ☐ Rural ☐ Tribal ☐

  Financial Status   Grant-in-aid ☑ UGC 2(f) ☑ UGC 12B ☑

                  Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

  Arts ☐   Science ☐ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

  TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

  Others (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*   Karnatak University, Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   ----

University with Potential for Excellence   ----   UGC-CPE   ----

DST Star Scheme   ----   UGC-CE   ----

UGC-Special Assistance Programme   ----   DST-FIST   ----

UGC-Innovative PG programmes   ----   Any other (*Specify*)   ----

UGC-COP Programmes   -----

2. IQAC Composition and Activities

2.1 No. of Teachers   07

2.2 No. of Administrative/Technical staff   04

2.3 No. of students   06

2.4 No. of Management representatives   02

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and

   Community representatives   01

2.7 No. of Employers/ Industrialists   02

2.8 No. of other External Experts   01

2.9 Total No. of members   25

2.10 No. of IQAC meetings held   06

2.11 No. of meetings with various stakeholders: No. | 06 | Faculty | 06 |

Non-Teaching Staff Students | 06 | Alumni | - | Others | -- |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 03 | International | -- | National | --- | State | --- | Institution Level | 03 |

(ii) Themes | Marketing and Entrepreneurship |

2.14 Significant Activities and contributions made by IQAC

Activities- Subject wise seminars, Use of LCD, Health check up, writing articles, books, student counselling, induction, remedial and bridge course. Independence day, Republic day celebration , World Aids day etc.

Contributions: Encouraging students to take part in seminars with the help of LCD, motivating students to write articles in the magazine news papers and participate in State/National Level seminars etc.

Encourage students to take part in SWEC activities.

Creating awareness among the students about the social

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

*Attach the Academic Calendar of the year as Annexure.

MONTH & YEAR			CALENDAR OF EVENTS
June 2013	2nd week	⇒	Admissions for B.Com I, III and V semesters.
		⇒	Commencement of the academic year 2013-14
June 2013	3rd Week	⇒	Departmental allocation preparation of year plan
	4th Week	⇒	Induction courses
		⇒	Display of Time table
		⇒	Subject allocation
			Orientation course
July 2013	1st Week	⇒	Computer practical batches
	2nd Week	⇒	**SWEC formation**
		⇒	**Formation of Rangers and Rovers**
	3rd Week	⇒	**Formation of Red cross**
	4th Week	⇒	**Computer Practical Batches**
			First Internal Test of I, III and V Semesters
August 2013	1st Week	⇒	Enrollment of N.C.C Cadets and N.S.S. Volunteers
	2nd Week	⇒	*Independence Day* celebration. 15 – 08 – 2013
		⇒	Cultural programmes by Arts circle
		⇒	Oath taking by the SWEC members
		⇒	Project preparation and presentation (for B.Com Final Year students)
		⇒	Tree Plantation
Sept. 2013	1st Week	⇒	*"Teacher's Day"* celebration by students on 05-09-2013.
		⇒	Foundation day celebration 6th September 2013
		⇒	Selection for Youth festival

	2nd Week	⇒ ⇒ ⇒	Medical Check up for students. Planning Froum Written Quiz Competetion
	4th Week	⇒	II Internal test
Oct. 2013	1st Week	⇒ ⇒	Annual Athletic Meet cum Selections for University Zonal and Inter – Zonal Athletic Meet. Consolidation of II Internal test marks
October 17th to November 30th 2013		⇒	Mid term vacation Conduct of the SemesterExaminations

Jan .2014	1st Week	⇒	Planning forum function (oral quiz)
		⇒	Arts circle program (Singing competition)
	4th Week	⇒	Republic day celebration 26.01.2014
		⇒	Arts circle program (Talents day)
Feb 2014	1st Week	⇒	Competition cum exhibition by lady students
	2nd Week	⇒	*NCC day celebration*
		⇒	*FIRST INTERNAL TEST FOR II, IV AND V SEMESTER*
	3rd Week	⇒	N.S.S Valedictory function
March 2014	1st Week	⇒	**Ladies' Association programme**
	2nd Week	⇒	Women's day celebration
	3rd week	⇒	Annual Indoor games meet
		⇒	**Second Internal test for II, IV and VI semester**
April 2014	2nd Week	⇒	Valedictory function
		⇒	***Last working day for the II, IV and VI semester***
		⇒	***Submission of diaries and attendance register***
			Consolidation of Internal Test Marks
			Preparation for the NAAC

PLAN OF ACTION FOR 2013-14

1. Regular and efficient conduct of academic and extra curricular activities of the college.

3. Review of the rules and regulations introduced in the previous year aimed at achieving growth with discipline.

4. Regular conduct of class, subject wise seminars, workshops & group discussions to make teaching – learning process more effective and enjoyable.

5. Encourage the use of OHP, LCD and other modern devices in class room to keep pace with modern times.

6. Motivating the teachers to write articles, books and undertake research projects.

8. Conducting regular health checkup of the students by qualified doctors.

9. Organizing a counseling/ workshop for students to reduce their examination tension.

10. Making campus environment calm, beautiful and student friendly which is conducive for the pursuit of academic activities.

11. Improving the quality of the college canteen for providing wholesome and nutritious food and beverages to students.

12. Development of infrastructure and improving facilities in the college.

13. Conducting induction, remedial, bridge courses and Add – on courses for the development of the students

14. Providing additional library facilities for meritorious students to further improve their performance and get ranks

15. Continue to train B.Com final students with the collaboration of Vidya Poshak and others (NGO.)

16. Introducing self-financing courses like Spoken English, Tally, UPSC/KPSC coaching classes etc. by different academic departments.

17. Formation of SWEC for the smooth conduct of college activities and involving student representatives in these activities.

18 Creating a network of students - teachers– parents – potential employers and society for regular interaction and mutual benefit.

19. Establishing linkages with academic and other bodies like Chamber of Commerce, SICR, Tally Academy etc.

20. Liason with corporate sector particularly with Infosys, Wipro and other industry to have campus interview in the college for the benefit of the students of our college and neighbouring institutions.

22. Providing free computer training to housewives and others as a social commitment.

23. Development and effective use of sports facilities.

24. Mentoring of students regarding attendance, behaviour academic performance etc.

25. Extension of the Computer Lab

28. Encourage teachers and students to participate and present papers in the seminars.

OUTCOME/ACHIEVEMENTS BY THE END OF THE YEAR 2013-14

1. Academic activities were planned and conducted as per the semester scheme designed by Karnatak University. College has an excellent pass percentage; the number of first classes and distinctions are always more than the number of second and pass classes.

2. Other New Activities like Prathibha Shodha - Elocution competition to identify new talents and nurture them.

3. Review of rules and regulations: The college has Students Welfare Executive Committee (SWEC) and a separate Discipline Committee. They meet regularly to maintain discipline in the campus. Student representatives are taken into confidence in maintaining and reviewing disciplinary matters in the campus.

4. Regular conduct of class and subject wise seminars. All teachers engage their classes regularly as per the time-table. In addition, every subject teacher organizes class room seminars. Students are encouraged to present seminar papers in the classroom.

5. Use of modern devices: The college has installed LCD projectors in three class rooms, one of which is a Audio-Visual Hall. In addition, the college has a modern air-conditioned computer lab with broadband internet facility. Students and teachers make use of these facilities.

6. Books by Dr M.L.Guledgudd, Prof C.M.Patil and Prof S.B.Jadhav

7. Minor research projects by Dr M.L.Guledgudd and Prof I.V.Bellikatti.

8. Appointment of faculty (New) to the college :Teaching faculty of the

    college is further strengthened by appointment of qualified and

competent staff for the following departments.

Commerce, Economics and Computer Applications in Business

9. Impact of new set of programmes (Extra curricular Depts): Arts Circle, Debating Union, Planning Forum, Sports Department and Ladies Association have organized various programmes to identify and nurture the talent of students and groom their personality. They have conducted various competitions and organized guest lectures, programmes etc to enhance the skills of students.

9. Health check-up of students: Dr Sanjeev Koni have conducted health- check up of the students and given necessary tips to maintain good health.

11. Maintenance of campus: There is a separate Campus Maintenance Committee which ensures that the campus is clean and beautiful. N.C.C , and N.S.S Units co-operate in maintaining clean campus. Staff members advice and monitor the students to maintain clean environment in the college.

12. Facilities of canteen:-College has a separate canteen with water purifier. A separate caterer is given contract to supply nutritious and congenial refreshments to students and staff.

13. Development of Infrastructure

   a) Computers are purchased for the Computer Lab and Office

   b) DLP is installed in the class room

14. Induction/Remedial/ Bridge Course/ Add on course:

Induction and a Bridge course was conducted for the benefit of students of B.Com I Year. It was designed to give knowledge of B.Com degree, Job opportunities available after B.Com and how to prepare for that.

15. Additional Library facilities:-

a) Students are offered regular library facilities to avail text books through borrower's ticket and identity card.

b) Facilities of TBL (Text Book Library) are given to economically backward and meritorious students. A set of complete text books is given to these selected students.

c) Students who excel in studies are given additional text book facility.

d) Books on general knowledge and other competitive subjects are made available to students who take part in quiz and debate competitions.

e) Internet facility is installed in the library and made available to students and staff to update their knowledge.

f) Library services are made available to teachers and students who are doing M.Phil. and Ph.D and MRP Reference books are provided to these research scholars through college library.

16.Self financing courses- Tally coaching classes are regularly conducted.

Computer Applications in Business being unaided course- consessional fee is charged. Students are provided theoretical and practical education in computer science.

17. Formation of S.W.E.C :

Students Welfare Executive Committee for 2012-13 was formed in August. Students who have excelled in academic and extra curricular activities are assigned the charge of various departments. SWEC has organized various activities under their departments..

18. Network of Students – Parents – Alumini

Regular meetings with parents, alumni and management are organized to review the progress made by the students. Activities to be conducted, programmes to be organized and the achievements to be made during the year are discussed in these meetings**.**

19.Linkage with Academic and other Professional Bodies: Linkages are established with, SICR of Chartered Accountants and Chamber of Commerce. Guest lectures, seminars etc are organized for the benefit of students. These programmes throw light on various opportunities in professional education.

20 Free Computer Training: -

Free computer training to housewives, and others are conducted by the department of computer science.

21 Liason with corporate sector (Campus Interview) College has regular tie-up with Infosys (BPO) Wipro (BPO) & First source, to conduct campus interviews for the benefit of the students.

2.15 Whether the AQAR was placed in statutory body   Yes [√]   No [   ]

Management [√]   Syndicate [   ]   Any other body [   ]

Provide the details of the action taken

> Periodic assessment by the College committee of the management.
>
> Regular guidance to the college to fulfil the tasks undertaken by the IQAC.
>
> Providing necessary support from the management.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	----	----	---
PG	----	----	----	----
UG	01	Nil	01	03
PG Diploma	----	----	----	-----
Advanced Diploma	---	----	----	----
Diploma	---	---	----	---
Certificate	---	---	----	---
Others	---	---	---	----
Total	01	---	---	01

Interdisciplinary	--	---	---	--
Innovative	--	--	---	01

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options -- Elective option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	---
Annual	-----

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
     (On all aspects)

         Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Revision /Update of Syllabi by Karnatak University, Dharwad. Syllabus is revised and new subjects are introduced

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	02	04	----	-----

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	05	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

01   ----   07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	----	-----	---
Presented papers	-----	-----	-----
Resource Persons	-----	01	------

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Projects, Seminars through PPT. Assignments

2.7 Total No. of actual teaching days
      during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Examination

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

____   ----   03

2.10 Average percentage of attendance of students

86%

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	170	56	26	5	--	87
--	---	---	---	----	---	----
----	----	----	----	----	---	----

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through Seminars, Guest Lectures, Group Discussion, Symposiums and Internal Tests.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	02
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	03	---	03
Technical Staff	----	02	-----	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Students are advised to undertake field study Industrial visits, Project work to develop practical knowledge of business.
>
> Teachers are encourage to take research work, participate in seminars etc.
>
> Community activities to cultivate and develop social responsibility.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	--
Outlay in Rs. Lakhs	---	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned(Rs)	Submitted
Number	01	02	--	01
Outlay in Rs. Lakhs	--	----	2,10,000	----

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range [Nil]   Average [Nil]   h-index [Nil]   Nos. in SCOPUS [Nil]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned in Rs	Received (Rs)
Major projects	---	---	---	---
Minor Projects	02	UGC	2,10,000	1,55,000
Interdisciplinary Projects	----	----	----	----
Industry sponsored	-----	-----	-----	----
Projects sponsored by the University/ College	-----	-----	------	----
Students research projects *(other than compulsory by the University)*	01	College	Need based	----
Any other(Specify)	-----	-----	----	----
Total	03	----	----	1,55,000

3.7 No. of books published   i) With ISBN No. | 0 | Chapters in Edited Books | 0 |

ii) Without ISBN No. | 03 |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | 02 |

3.13 No. of collaborations   International | - | National | - | Any other | 06 |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | ---- | From Management of University/College | ----- |

Total | ------ |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	
International	Applied	0
	Granted	
Commercialised	Applied	0
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides

01

and students registered under them

--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   --   SRF   --   Project Fellows   --   Any other   --

3.21 No. of students Participated in NSS events:

University level   03   State level   01

National level   --   International level   --

3.22 No. of students participated in NCC events:

University level   50   State level   30

National level   10   International level   --

3.23 No. of Awards won in NSS:

University level   --   State level   --

National level   --   International level   --

3.24 No. of Awards won in NCC:

University level   --   State level   --

National level   --   International level   --

3.25 No. of Extension activities organized

University forum | -- | College forum | √ |

NCC | √ | NSS | √ | Any other | --- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organising NSS camp in the adopted village

- Blood Donation

- Tree Plantation
- AIDS Awareness programme
- Ecology awareness
- Traffic rules awareness
- Bike Rally to create awareness about the old historical monuments

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.2 acres	--	---	11.2 acres
Class rooms	10	0	Mgmt	3,49,835
Laboratories	01	--	----	02
Seminar Halls	01	0	Mgmt	---
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	----	MultyGym Scanner OMR Reader	UGC	2,49507 17500 31500
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	----	---
Others	----	----	----	-----

4.2 Computerization of administration and library

> Implemented of Library and Office Automation software
>
> Company: Aargees Business Solution

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs)	No.	Value(Rs)	No.	Value(Rs)
Text Books	16218	1352708	1181	162543	17399	1515251
Reference Books	12541	1006315	198	9243	12739	1015558
e-Books	---	----	---	---	---	---
Journals	20	--	---	---	---	---
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	460	1996	---	---	---	---
Others (specify)	Inflibnet Nlist	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	73	58	58	-----	03	07	05	----
Added	16	16	16	------	-----	------	-------	-----
Total	80	75	74	-----	03	07	05	-----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> ICT training to teaching, non teaching and students

4.6 Amount spent on maintenance in lakhs :

   i)   ICT   ---

   ii) Campus Infrastructure and facilities   0.162

   iii) Equipments   0.12

   iv) Others   ----

Total :   0.27

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Awareness Programs- Career Guidance, Industrial visits, Projects, Seminars Quiz Debate, Elocution, Cultural events, NCC,NSS, Rovers and Rangers and Red Cross.

5.2 Efforts made by the institution for tracking the progression

> Competitions, Tests, workshops in Academic and extra curricular activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
657	40	---	---

(b) No. of students outside the state

> 0

(c) No. of international students

> 0

Men

No	%
349	53.00

Women

No	%
308	47.00

Last Year 2012-13						This Year 2013-14					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
199	24	10	388	---	621	211	30	13	403	--	657

Demand ratio -----   Dropout Ratio- % ---   Less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Training for CET, NET, CAT, CPT etc.

No. of students beneficiaries

> 52

5.5 No. of students qualified in these examinations

NET `01`   SET/SLET `--`   GATE `-`   CAT `-`

IAS/IPS etc `-`   State PSC `-`   UPSC `-`   Others `-`

5.6 Details of student counselling and career guidance

> Experts from corporate fields are invited to counsel and guide the students

No. of students benefitted `153`

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
---	----	----	08

5.8 Details of gender sensitization programmes

> Arranged   awareness programme by the Guest Lecturers
>
> From Police Department Women and social works department

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level `16`   National level `03`   International level `---`

No. of students participated in cultural events

State/ University level `24`   National level `11`   International level `---`

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | --- | National level | --- | International level | --- |

Cultural: State/ University level | 05 | National level | -- | International level | --- |

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution	27	12,150
Financial support from government	108	2,29,200
Financial support from other sources	05	12,600
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level | 01 | National level | -- | International level | -- |

Exhibition: State/ University level | 01 | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | 01 |

5.13 Major grievances of students (if any) redressed: _____
        1. Bus facilities for rural students
        2. Problem of books solved by Text Book Library
        3. Language problem of rural students dealt effectively

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:- To take knowledge of trade commerce and industry to the semi urban society which is conventionally deprived of it and to equip the rural youth to face the challenges of modern age.

Mission:- Providing knowledge basis to the business practices of the emerging entrepreneurs'

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Feedbacks, Projects, seminars field work parent meetings, self appraisal reports.

6.3.2 Teaching and Learning

Activity oriented plans- Library facilities, Industrial visits, Assignments, workshops Quiz, seminars, Tutorials, Tours and excursion etc.

6.3.3 Examination and Evaluation

Internal tests Assignments orientation attendance and behaviour observation co-curricular and extra curricular activities

6.3.4 Research and Development

Free Internet access for books projects seminars attending state/National/International seminars Incentives for writing articles and books

6.3.5 Library, ICT and physical infrastructure / instrumentation

Digital Library with 32,000 books Internet facility, Magazines, Journals and News papers, E-resources like CD's, DVD's Audio visual resources, LCD, OHP 70 Computers Health care centre, Ladies room Canteen Vehicle parking Pure drinking water and play ground

6.3.6   Human Resource Management

6.3.7

All the staff members are assigned with various departments according to their interest and talent like Arts circle, Debating union, Planning forum,
Faculty and Staff are recruited on the basis of Merit, Interview and Demo

6.3.8   Industry Interaction / Collaboration

Chamber of commerce, ATDC, GCTM, GITSIRD, DIC, SIRC, LIC Vidyaposhak Karnatak State Cricket Association, Gadag Sports Academy and Health Department

6.3.9   Admission of Students

Admission through advertisements, prospectus etc on the basis of merit and reservation policies followed and on the basis of achievements in NCC, NSS, Sports Etc

6.4 Welfare schemes for

Teaching	PPF, Co-operative Credit Society, Tours
Non teaching	ESI, PPF, Co-operative society and Tours
Students	Scholarships, Students Aid fund, Industrial tours.

6.5 Total corpus fund generated

Tuition fee & Computers Science Fee

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	---	Yes	Yes
Administrative	Yes	--	Yes	Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [√]   No [   ]

For PG Programmes   Yes [√]   No [   ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester Scheme and Internal Tests

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Teaching techniques, Tests Departmental functions projects seminars workshops assignments co-curricular activities

6.11 Activities and support from the Alumni Association

Conducting of functions, Regarding achievements, construction of the building exchange of information related to syllabus and other curricular and extra curricular activities

6.12 Activities and support from the Parent – Teacher Association

At all level they support rewarding /awarding students and teachers for their activities. In conducting curricular and co-curricular activities providing financial Aid to the students

6.13 Development programmes for support staff

Computer and Internet training extension of library facility for higher study Sanction of leave, increment, incentives for M.Phil and Phd, Motivation to write books articles and to undertake research

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation campus cleaning Mobiles, Chewing of Pan Tobacco etc are prohibited

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Marketing project for III Semester
>
> 2. Project for VI Semester students(Computers science and commerce department) on organisation and management

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Seminars, Projects, workshops, marketing exhibition etc.

> 1. Sustainable practices in teaching – learning and evaluation process leading to excellent result
>
> 2. Motivates staff and students to write articles and take part in seminars research etc
>
> 3. Improvement in the infrastructure facility.
>
> 4. Facilitating mechanism like placement cell guidance cell Grievance redressal cell, SWEC, antiragging cell etc.
>
> 5. College adopted the strategy for mobilising resources.
>
> 6. College recruiting monitoring and planning staff development programmes for personal development

> 1. Eco-club formation
>
> 2. Planting trees in the campus

7.5 Whether environmental audit was conducted?   Yes [　]   No [No]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
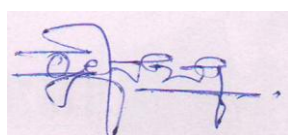
> SWOT Analysis conducted

8. **Plans of institution for next year**

> ## PLAN OF INSTITUTION FOR THE YEAR, 2014-15

1. Regular and efficient conduct of academic and extra curricular activities of the college.

4. Regular conduct of classes, subject wise seminars, workshops and group discussions to make teaching – learning process more effective and enjoyable.

5. Encourage the use of OHP, LCD and other modern devices in class room to keep pace with modern times.

6. Motivating the teachers to write articles, books and under take research projects.

7. Adding faculty to the academic departments in place of retired teachers.

8. Conducting regular health checkup of the students by qualified doctors.

9. Organizing a counselling workshop for students to reduce their stress and tension of examination.

10. Making campus environment clean, beautiful and student friendly, which is conducive for the pursuit of academic activities.

11. Improving the quality of the college canteen for providing wholesome and nutritious food and beverages to students.

12. Development of infrastructure and improving facilities in the college.

13. Conducting induction, remedial and bridge courses for the development of the students

14. Providing additional library facilities for meritorious students to further improve their performance and get ranks
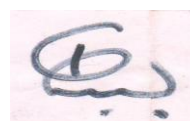
15. Introducing self financing courses like spoken English, Tally, UPSC/KPSC Coaching classes etc. by different academic departments.

16 Formation of SWEC for the a smooth conduct of college activities and involving student representatives in these activities.

17 Creating a network of Students - Teachers– Parents – Potential employers and society for regular interaction and mutual benefit.

18 Establishing linkages with academic and other bodies like Chamber of Commerce, SICR of CA (Hubli Branch), Tally Academy etc.

19. Providing free computer training to staff, housewives, etc. as a social Commitment.

20. Liaison with corporate sector particularly with B.P.O.'s and other industry to have campus interview in the college for the benefit of the students of our college and neighbouring institutions.

 21. Conduct of State /National level seminars/ workshops

22. Internet resource centre in the library.

Name _Prof I.V.Bellikatti   *Name Dr M.L.Guledgudd*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****