INSTITUTIONAL ANNUAL QUALITY ASSURANCE REPORT

2016-17

ADARSHA SHIKSHANA SAMITI'S

COLLEGE OF COMMERCE

GADAG – 582102

(RE-ACCREDITED BY NAAC AT "A" GRADE LEVEL)

Karnataka State

(Affiliated to Karnatak University, Dharwad)

Submitted to

The Academic Consultant,

National Assessment and Accreditation Council,

Jnanabharati Road,

Nagarbhavi,

Bangalore-560072.

Adarsha Shikshana Samiti's

College of Commerce

"A Source of Knowledge"

NA HI JNYANENA SADRISHAM

NOTHING EVER MATCHES **KNOWLEDGE**

Updating knowledge everyday

The Emblem Symbolises TRADE COMMERCE AND INDUSTRY

- ❖ The Ship Sailing in the Waters is Indicative of Global TRADE.
- ❖ The Structure of a Building Denotes an Enterprise of COMMERCE
- ❖ The Factory Building is Suggestive of INDUSTRY.
- ❖ The Jyoti (The Glow of an Oil Lamp) is the Expression of Reverence towards KNOWLEDGE.

A.S.S.'s COLLEGE OF COMMERCE GADAG

CONSTITUTION OF THE INTERNAL QUALITY ASSURENCE CELL

As per the guidelines of NAAC (the composition of IQAC is as follows)

1. Chairperson   :   Prin Dr. M.L.Guledgudd

2. Number of Teachers   :   1. Prof C M Patil

                                                      2. Prof. Smt V K Sortur

                                                      3. Prof Karnam Girirajlumar

                                                      4. Prof V T Naikar

                                                      5.Prof.Smt S D Bhandarkar

                                                      6.Prof Smt S.A.Bethel

                                                      7.Sri P.N.Hombali

3. Number of Technical/
   Administrative Staff   :   1. Sri V.L.Kalburgi
                                                      2. Sri Venkateshaiah
                                                      3. Sri Samuel M
                                                      4. Sri S.P.Yalishirund

4. Number of Students   :   All Class Representatives(09)

5. Number of Management   :   1. Sri J S Korlahalli
   Representatives   2. Sri P.R.Adavi

6. Alumni   :   1. Sri Ashok Jain
                                                      2. Sri V.B.Gavai

7. Stake holders and Community :   1. Shri Dahinde
Representatives   2. Shri Rajendran

8. Number of Employers/   :   1. Sri Moti Bafna
Industrialists   2. Sri P.S.Saunshimath

9. External Experts   :   1. Dr.Mallikarjun Naik

                                              2. Prof. Shreyas

10. Co-ordinator of IQAC   :   Prof I.V.Bellikatti

Name and Signature   **Name and signature**
of the Co-ordinator, IQAC   **of the Chairperson, IQAC**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> A.S.S. College of Commerce

1.2 Address Line 1

> Near M.G.Ground, Sub Jail Road

Address Line 2

> Betgeri Gadag

City/Town

> Gadag-Betgeri-582102

State

> Karnataka

Pin Code

> 582102

Institution e-mail address

> adarshacoc@yahoo.co.in

Contact Nos.

> 08372-246282

Name of the Head of the Institution:

> Dr M.L.Guledgudd

Tel. No. with STD Code:

> 08372-246282

Mobile:

> 9448591131 / 9480471837

Name of the IQAC Co-ordinator:

Prof.I.V.Bellikatti

Mobile:

9900220365

IQAC e-mail address:

adarshacoc@yahoo.co.in

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) <u>EC/62/RAR/064</u>

1.4 Website address:

adarshacoc.org

Web-link of the AQAR:

www.adarshacoc.org/AQAR2016-17

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.50	2004	2009
2	2nd Cycle	A	3.05	2013	2018
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY

01.06.2005

1.7 AQAR for the year (*for example 2010-11*)

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR _01-06-2013 to 31.05.2014_ (06.01.2015) _____ (DD/MM/YYYY)
   ii.   AQAR_01-06-2014 to 31-05-2015__(12.09.2015)_____ (DD/MM/YYYY)
  iii.   AQAR_01-06-2015 to 31-05-2016 __(09.09.2016)_____ (DD/MM/YYYY)
  iv.   AQAR_01-06-2016 to 31-05-2017__(19.07.2017)_____ (DD/MM/YYYY)

1.9 Institutional Status

  University   State ☐ Central ☐ Deemed ☐ Private ✓

  Affiliated College   Yes ✓ No ☐

  Constituent College   Yes ☐ No ✓

  Autonomous college of UGC Yes ☐ No ✓

  Regulatory Agency approved Institution Yes ☐ No ✓

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ✓ Men ☐ Women ☐

                    Urban ☐ Rural ☐ Tribal ☐

  Financial Status   Grant-in-aid ✓ UGC 2(f) ✓ UGC 12B ✓

             Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

  Arts ☐   Science ☐ Commerce ✓ Law ☐   PEI (Phys Edu) ☐

  TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

  Others (Specify)   .

1.11 Name of the Affiliating University (*for the Colleges*)   Karnatak University, Dharwad

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers   07,

2.2 No. of Administrative/Technical staff   04,

2.3 No. of students   09

2.4 No. of Management representatives   02

2.5 No. of Alumni   02,

2. 6 No. of any other stakeholder and
      Community representatives   02,

2.7 No. of Employers/ Industrialists   02,

2.8 No. of other External Experts   02.

2.9 Total No. of members   30

2.10 No. of IQAC meetings held   06

2.11 No. of meetings with various stakeholders: No. | 06 | Faculty | 06 |

Non-Teaching Staff Students | 06 | Alumni | 02 | Others | -- |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 03 | International [ ]   National | 1 | State [ ]   Institution Level | 02 |

(ii) Themes | Marketing, Entrepreneurship and GST |

2.14 Significant Activities and contributions made by IQAC

> Activities- Subject wise seminars with the use of LCD, Health check up, writing articles, books, student counselling, induction, remedial and bridge course. Independence day, Republic day celebration, World AIDS day,Tree plantation etc.
>
> Contributions: Encouraging students to take part in seminars with the help of LCD, motivating staff & students to write articles in the magazine, news papers, publications and participate in State/National/International level seminars etc.
>
> Encourage students to take part in SWEC activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

  * Attach the Academic Calendar of the year as Annexure.

CALENDAR OF EVENTS FOR THE ACADEMIC YEAR 2016-17

MONTH & YEAR			
June 2016 June 2016	2nd week	⇒ ⇒ ⇒	Commencement of the academic year 2016-17 Subject allocation Admissions for B.Com I, III and V semesters
	3rd Week 4th Week	⇒ ⇒	Preparation of year plan Display of Time table
July 2016	1st Week	⇒ ⇒ ⇒	Induction course Orientation course Computer practical batches
	2nd Week	⇒ ⇒	Departmental Allocation, SWEC formation, Formation of Rovers- Rangers and Red Cross Unit.
August 2016	1st Week	⇒	Enrollment of N.C.C Cadets and N.S.S. Volunteers
	2nd Week	⇒ ⇒ ⇒ ⇒	*Independence Day* celebration. Oath taking by SWEC members Cultural programmes by Arts circle Tree Plantation by NCC, NSS and Red-Cross Volunteers
	4th Week	⇒	First Internal Test of I,III and V Semesters Teachers Feedback by students
Sept. 2016	1st Week	⇒ ⇒ ⇒	*"Teacher's Day"* celebration by students. Founders day celebration 6th September 2016 Selection of Students for Youth festival Events of Karnataka University Dharwad.
	2nd Week	⇒ ⇒ ⇒	Medical Check up for students. Planning Forum Function Written Quiz Competition

Oct. 2016	1st Week	⇒ ⇒	Annual Athletic Meet cum Selections for University Zonal and Inter – Zonal Athletic Meet.
	2nd Week	⇒	II Internal Test of I,III and V Semesters Consolidation of II Internal test marks Mentors Report
October 28th to December 31th 2016		⇒ ⇒	Mid term vacation Conduct of I,III and V Semesters KUD Examination
Jan .2017	1st Week	⇒ ⇒	Planning forum function (oral quiz) Arts circle program (Singing competition)
	4th Week	⇒ ⇒	Republic day celebration Arts circle program (Talents day)
Feb 2017	1st Week	⇒	Competition cum exhibition by lady students organised by Ladies Association.
	2nd Week	⇒	NCC day celebration
	3rd Week	⇒	First Internal Test of II,IV and VI Semesters
March 2017	1st Week	⇒	Ladies' Association programme

	2nd Week	⇒ Planing Forum Functions ⇒ Debating Union Functions ⇒ Women's day celebration
	3rd week	⇒ Annual Indoor games meet ⇒ Analysis of Central and State budget ⇒ NSS Valedictory function
April 2017	1st Week	⇒ Second Internal test for II, IV and VI semester
	2nd Week	⇒ Consolidation of Internal Test Marks ⇒ SWEC Valedictory Function
	3rd Week	⇒ Submission of diaries and attendance register ⇒ Preparation for the NAAC and IQAC Report
	4th Week	⇒ Last working day for the II, IV and VI semester Self Evaluation report of staff members

Plan of action for the year, 2016-17

1. Regular and efficient conduct of academic and extra curricular activities of the college.

2. Regular conduct of classes, subject wise classroom seminars, workshop and group discussions to make teaching learning process more effective and enjoyable.

3. Encourage the use of LCD and other modern devices in class room to keep pace with modern times.

4. Motivating the teachers to write articles, books and under take research projects.

5. Adding faculty to the academic departments in place of retired teachers.

6. Conducting regular health check-up of the students by qualified doctors.

7. Organizing a counselling workshop for students to reduce their stress and tension of examination.

8. Organising awareness program on IAS and KAS competitive examinations

9. Organising Banking Examination Coaching for B.com Final year students

10. Making campus environment clean, beautiful and student friendly, which is conducive for the pursuit of academic activities.

11. Improving the quality of the college canteen for providing wholesome and nutritious food and beverages to students.

12. Development of infrastructure and improving facilities in the college.

13. Conducting induction, remedial and bridge courses for the development of the students

14. Providing additional library facilities for meritorious students to further improve their performance and get ranks

15. Introducing self financing courses like spoken English, Tally, UPSC/KPSC/ Banking Coaching classes etc. by different academic departments.

16 Formation of SWEC for the a smooth conduct of college activities and involving student representatives in all the activities.

17 Creating a network of Students - Teachers– Parents – Potential employers and society for regular interaction and mutual benefit.

18 Establishing linkages with academic and other bodies like Chamber of Commerce, SICR of CA (Hubli Branch), Tally Academy, CEDOK etc.

19. Providing free computer training to staff, housewives, etc. as a social Commitment.

20. Liaison with corporate sector particularly with B.P.O.'s and other industry to have campus interview in the college for the benefit of the students of our college and neighbouring institutions.

21. Conduct of State /National level seminars/ workshops

22. Effective working of Internet resource centre in the library.

23. Organising Vanamahotsva Programme.

24. Celebrating various National and International days.

25. Organising Blood Donation Programme.

26. Minor Research Project by Students.

27. Regular motivation and practical training to staff regarding ICT.

28. Documentation of the various activities/programmes of the college, leading to the quality improvement.

ACHIEVEMENTS BY THE END OF THE YEAR 2016-17

1. Academic activities were planned and conducted as per the semester scheme designed by Karnatak University. College has an excellent pass percentage; the number of first classes and distinctions are always more than the number of second and pass classes.

2. Prathibha Shodha - Elocution competition organised to identify new talents and nurture them.

3. **Formation of S.W.E.C :** Students Welfare Executive Committee for 2016-17 was formed in August. Students who have excelled in academic and extra curricular activities are assigned the charge of various departments. SWEC has organized various activities under their departments.

4. Discipline Committee. The members of the discipline committee regularly meet to maintain discipline in the campus. Student representatives are taken into confidence in maintaining and reviewing disciplinary matters in the campus.

5. Regular conduct of class and subject wise seminars. All teachers engage their classes regularly as per the time-table. In addition, every subject teacher organized class room seminars. Students are encouraged to present seminar papers in the classroom.

6. Use of modern devices: The College has installed LCD projectors in all the class rooms. In addition, the college has a modern air-conditioned computer lab with broadband internet facility. Students and teachers make use of these facilities.

7. Text Books authored by Dr M.L.Guledgudd.

8. Project undertaken by Final year students on Tally

9. Appointment of faculty (New) to the college :Teaching faculty of the college is further strengthened by appointment of qualified and

competent staff for the various departments like Commerce, Economics and Computer Applications in Business

10. Impact of new set of programmes (Extra curricular Depts): Arts Circle, Debating Union, Planning Forum, Sports Department and Ladies Association, Red-Cross and Rovers and Rangers have organized various programmes to identify and nurture the talent of students and groom their personality. They have conducted various competitions and organized guest lectures, programmes etc to enhance the skills of students.

11. Health check-up of students: Dr Kallesh D Murashillin have conducted health-check up of the students and given necessary tips to maintain good health.

12. Counselling workshop to students:

- Brahma Kumari of Ishwariya Vishwavidyala conducted a lecture/ Workshop on how to improve memory power, personality development & how to lead stress free life.
- Senior teachers of the college counsel students as to how to prepare for examinations in order to get better results and ranks.
- Senior teachers are counselling students regarding behaviour attendance academic performance etc.

13. Maintenance of campus: There is a separate Campus Maintenance Committee which ensures that the campus is clean and beautiful. N.C.C , N.S.S, Red-Cross and Rovers and Rangers Units co-operate in maintaining clean campus. Staff member's advice and monitor the students to maintain clean environment in the college.

14. Facilities of canteen:-College has a separate canteen with water purifier. A separate caterer is given contract to supply nutritious and congenial refreshments to students and staff.

15. Development of Infrastructure

a) Two (2) new class rooms are constructed

b) Golden Jubilee Hall corner stone laid on 26.02.2017

d) Number of CC cameras are increased

15 . Induction/Remedial/ Bridge Course/ Add on course:

Induction and a Bridge course was conducted for the benefit of students of B.Com I Year. It was designed to give knowledge of B.Com degree, Job opportunities available after B.Com and how to prepare for that.

16. Additional Library facilities:-

a) Students are offered regular library facilities to avail text books through borrower's ticket and identity card.

b) Facilities of TBL (Text Book Library) are given to economically backward and meritorious students. A set of complete text books is given to these selected students.

c) Students who excel in studies are given additional text book facility.

d) Books on general knowledge and other competitive examinations are made available to students who take part in quiz and debate competitions and competitive exams like IAS, KAS, IBPS, FDA, SDA, NET, SET etc.

e) Internet facility is installed in the library and made available to students and staff to update their knowledge.

f) Library services are made available to teachers and students who are doing M.Phil. and Ph.D and MRP Reference books are provided to these research scholars through college library.

17. Self financing courses- Computer Applications in Business being unaided course- concessional fee is charged. Students are provided theoretical and practical education in computer science.

18. Network of Students – Parents – Alumni: - Regular meetings with parents, alumni and management are organized to review the progress made by the students. Activities to be conducted, programmes to be organized and the achievements to be made during the year are discussed in these meetings**.**

19.Linkage with Academic and other Professional Bodies: Linkages are established with, SICR of Chartered Accountants and Chamber of Commerce, GITSERD etc. Guest lectures, seminars etc are organized for the benefit of students. These programmes throw light on various opportunities in professional education.

20 Free Computer Training**: -** Free computer training to housewives, and others are conducted by the department of computer science.

21 Liason with corporate sector (Campus Interview) College has regular tie-up with Infosys (BPO) Wipro (BPO) & First source, to conduct campus interviews for the benefit of the students.

22. Blood Donation :- More than 30 students and 2 staff members have donated blood to IMA Gadag.

23. Tree Plantation :- Vanamahotsava Programme was organised in College campus. Nearly 100 saplings were planted.

24. Felicitation :- University Rank holders, University Blues and achievers in curricular and extra curricular activities are felicitated.

25. Motivation and Practical Training to the Teaching & Non-Teaching Staff regarding ICT.

26. Documentation of the various Activities and Programmes of the College leading to the improvement of performance of Academic and Administrative departments of the College.

27. State level Symposium on Goods and Services Tax (GST) organised by IQAC of college.

28. College level seminars conducted on marketing, entrepreneurship etc

29. College got 2 ranks (2 and 8th rank)

30. NCC has made remarkable achievement (RD Parade)

31. College got 2 University Blues.

32. College organised Banking Examination (IBPS) coaching for the Final year students.

33. More than 20 students selected in the campus placements

34. Golden Jubilee celebration of Adarsha Shikshana Samiti inaugurated on 26.02.2017.

35. Old students meeting organised on 25.02.2017 and many old students generously donated for the construction of Golden Jubilee Hall.

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02	01	01	03
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02	01	01	03

Interdisciplinary				
Innovative				01

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**03**
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑   Employers ☑   Students ☑
(On all aspects)

   Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Revision /Update of Syllabi by Karnatak University, Dharwad Syllabus is Revised and New subjects are introduced

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	04	04	----	-----

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	--	--	--	--	--	--	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

---	01	09

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	07	03
Presented papers	01	04	02
Resource Persons	--	02	------

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Projects, Seminars through PPT. Assignments and Industrial Tours.

2.7 Total No. of actual teaching days
    during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by
    the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

2.9 No. of faculty members involved in curriculum
    restructuring/revision/syllabus development
    as member of Board of Study/Faculty/Curriculum Development workshop

____	---	----

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	216	144	40	14	01	92.12%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :
 Through conducting of Seminars, Tests, Projects, study Tours, Assignments, Minor Research etc….

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	01
Faculty exchange programme	**01**
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others (Faculty Improvement Programme)	**17**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	10	00	00
Technical Staff	----	-----	-----	02

2.15 Whether the AQAR was placed in statutory body   Yes ✓   No ☐

   Management ✓   Syndicate ☐   Any other body ☐

      Provide the details of the action taken

   Periodic assessment by the College committee of the management.

   Regular guidance to the college to fulfil the tasks undertaken by the IQAC.

   Providing necessary support from the management.

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Students are advised to undertake field study Industrial visits, Project work to develop practical knowledge of business.
>
> Teachers are encourage to take research work, participate in seminars etc.
>
> Community activities to cultivate and develop social responsibility.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	--
Outlay in Rs. Lakhs	---	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned(Rs)	Submitted
Number	---	----	--	----
Outlay in Rs. Lakhs	----	----	----	----

3.4   Details on research publications

	International	National	Others
Peer Review Journals	Nil	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	01 (GST)

3.5 Details on Impact factor of publications:

Range [Nil]   Average [Nil]   h-index [Nil]   Nos. in SCOPUS [Nil]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned in Rs	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*	01	College	Need based	
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. | Nil | Chapters in Edited Books | Nil |

ii) Without ISBN No. | 02 |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - | Any Other (specify) | - |

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	-	03
Sponsoring agencies	-	-	IQAC (UGC)	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons | 02 |

3.13 No. of collaborations   International | - | National | - | Any other | 06 |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | ---- | From Management of University/College | ---- |

Total | ------ |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution | -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | -- | State level | -- |

National level | 02 | International level | -- |

3.23 No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | 02 | International level | -- |

3.25 No. of Extension activities organized

University forum | -- | College forum | -- |

NCC | 02 | NSS | 03 | Any other | -- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organising NSS camp in the adopted village
- Blood Donation
- Tree Plantation
- AIDS Awareness programme
- Ecology awareness
- Traffic rules awareness
- Awareness about Historical Monuments
- Awareness regarding sexual harassment
- Celebrated Yuva Saptaha on account of Swami Vivekanand Jayanti
- Campus cleaning under "Swatch Bharat Abhiyan"

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing		Newly created	Source of Fund	Total
Campus area	11.2 acres		--	---	11.2 acres
Class rooms	10		02	Mgmt	12
Laboratories	02		0	UGC	02
Seminar Halls	01		0	Mgmt	---
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Computers	50	02	UGC	52
	DLP,	07	00	"	07
	Smartboard	01	0	"	01
	Laptop	05	00	"	05
	CC Cameras/DVR	25	00	"	25
	Digital Camera/LCD screen	04	05	"	09
	Xerox/Copier Machines	03	00	"	03
	Printers	08	00	"	08
	Podium	02	00	"	02
	TV	03	00	"	03
	500 KVA Generator	01	0	"	01
	Library, Office Admin and Education Softwares	04	00	College & UGC	04
	Multy Gym Items	01	00	UGC	01
	Fire Extinguishers	04	00	UGC	04
	Total	**118**	**07**		**125**
Value of the equipment purchased during the year (Rs. in Lakhs)	**6320979.00**		**107493.00**	**UGC, Management & College**	**6428472.00**
Others	----		----	----	-----

4.2 Computerization of administration and library

> Implemented the Library, and Office Automation software
> and computerisation of Accounts

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	19900	1825226	130	14320	20030	1839456
Reference Books	13319	1094314	100	2341	13419	1096655
e-Books	-	-	-	-	-	-
Journals	20	-	-	-	20	-
e-Journals	03	-	-	-	03	-
Digital Database	-	-	-	-	-	-
CD & Video	472	1996	-	-	472	1996
Others (specify)	Inflibnet Nlist		-	-	01	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	89	72	89		03	09	05	
Added	02	00	00		-	00	0	
Total	91	72	89		03	09	05	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
    Upgradation (Networking, e-Governance etc.)

> ICT training to Teaching Staff, Non teaching staff and
> students

4.6 Amount spent on maintenance in lakhs :

  i) ICT   0.10

  ii) Campus Infrastructure and facilities   0.52

  iii) Equipments   0.30

  iv) Others (Campus Maintenance Fees)   7.58

        Total :   8.50

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Awareness Programs- Career Guidance, Industrial visits, Projects, Seminars Quiz Debate, Elocution, Cultural events, NCC,NSS, Rovers and Rangers and Red Cross.

5.2 Efforts made by the institution for tracking the progression

> Competitions, Tests workshops in Academic and extra curricular activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
759	21	---	---

(b) No. of students outside the state

> Nil

(c) No. of international students

> Nil

Men

No	%
366	48.22

Women

No	%
393	51.78

This Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
186	55	19	485	---	748	121	74	15	546	03	759

Demand ratio   Dropout %   Less than 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)
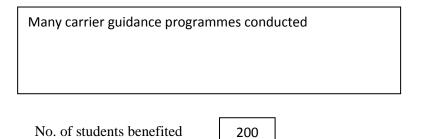
> Training for CET, NET/SET, CAT, CPT and Banking etc.

No. of students beneficiaries

> 40

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	03	GATE	-	CAT	35
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	05

5.6 Details of student counselling and career guidance

Many carrier guidance programmes conducted

No. of students benefited 200

5.7 Details of campus placement   SBJ

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
29	1500	500	11

5.8 Details of gender sensitization programmes

Anti-sexual harassment programme conducted

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   01   National level   1   International level   ---

No. of students participated in cultural events

State/ University level   25   National level   --   International level   ---

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | -- | National level | -- | International level | -- |

Cultural: State/ University level | 09 | National level | -- | International level | --- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	30	29710
Financial support from government	453	745473
Financial support from other sources	03	8300
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12   No. of social initiatives undertaken by the students | **04,** NSS, Cleaning, Blood Donation & Tree Plantation and Financial Aid to physically challenged students |

5.13 Major grievances of students (if any) redressed: _____
    1. Bus facilities for rural students - Letter sent to Divisional Manager KSRTC .
    2. Problem of book solved by TBL and New Books
    3. Language problem of rural students dealt effectively with the help of spoken English Classes.
    4. Dustbins kept in the classrooms
    5. Water problem is solved through regular supply of water

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

Dissemination of knowledge of business, promote good governance, inclusiveness and strive towards excellence in teaching, learning with relevant curriculum.

Mission:-

- Providing theoretical and practical knowledge regarding organisation and management of business through congenial environment for education.

- To develop necessary infrastructure (physical and human) to impact quality education

- Taking the knowledge of commerce to every section of society, facilitate equity and harmony for both student and faculty

- To undertake periodical evaluation of the students and teachers

- To ensure transparent and efficient administration adaptable to e-governance.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Feedbacks, Projects, seminars, field work, parent meetings, self appraisal reports & Study Tour.

6.3.2 Teaching and Learning

Activity oriented plans, Library facilities, Industrial visits, Assignments, workshops, Quiz, seminars, Tutorials, Tours and Excursion.

6.3.3 Examination and Evaluation

Internal tests, Assignments, orientation, attendance, behavioural observation, co-curricular and extra curricular activities

---

6.3.4   Research and Development

Free Internet access for books, projects, seminars, and Research attending state/National/International seminars and Fests and Incentives for writing articles

6.3.5   Library, ICT and physical infrastructure / instrumentation

Digital Library with 34000 books, Inflibnet N-List, Internet facility, Magazines, Journals and News papers, E-resources like CD's, DVD's Audio visual resources, LCD, OHP 80 Computers, Health care centre, Ladies room, Canteen Vehicle parking, Pure drinking water and play ground.

6.3.6   Human Resource Management

6.3.7

All the staff members are assigned with various departments according to their interest and talent like Arts circle, Debating union, Planning forum, College Miscellany NCC, NSS, Rovers and Rangers Sports, etc.

Faculty and Staff are recruited on the basis of Merit, Interview and Demo

6.3.8   Industry Interaction / Collaboration

Chamber of commerce, ATDC, GCTM, GITSIRD, DIC, SIRC, LIC Vidyaposhak Karnatak State Cricket Association, Gadag Sports Academy, Health Department and CEDOK.

6.3.9   Admission of Students

Admission through advertisements, prospectus etc on the basis of merit and reservation policies followed and on the basis of achievements in NCC, NSSS, Sports Etc

6.4 Welfare schemes for

Teaching	PPF, Co-operative Credit Society, Tours
Non teaching	ESI, PPF, Co-operative society and Tours
Students	Scholarships, Students Aid fund, Industrial tours.

6.5 Total corpus fund generated   864954.00   (Tution Fees)

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	---	Yes	Yes
Administrative	Yes	--	Yes	Yes

6.8 Does the University/ Autonomous College declare results within 30 days?
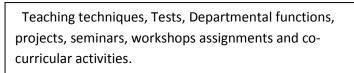
For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [✓]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester Scheme and Internal Tests.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Teaching techniques, Tests, Departmental functions, projects, seminars, workshops assignments and co-curricular activities.

6.11 Activities and support from the Alumni Association

Conducting of functions, regarding achievements, construction of the building, exchange of information related to syllabus, other curricular and extra curricular activities

6.12 Activities and support from the Parent – Teacher Association

At all level they support rewarding /awarding students and teachers for their activities, conducting curricular and co-curricular activities and providing financial aid to the students

6.13 Development programmes for support staff

Computer and Internet training, extension of library facility for higher study, Sanction of leave, increment, incentives for M.Phil and Phd, Motivation to write books, articles and to undertake research

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation and campus cleaning.

Use of mobiles, chewing of Pan Tobacco etc are prohibited

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Marketing project and IFS project on different financial sector schemes for III /IV Semester students.

2. Project for V/VI Semester students(Computers science and commerce department) on organisation and management

3. EDP project for I/II semester students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Seminars, Projects, workshops, marketing and exhibition etc.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Counselling of students

Formation of SWEC

Awareness programmes

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. Eco-club activities.

2. Tree Plantation in the campus

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis conducted

8. **Plans of institution for next year**

> ### Plan of action for the year, 2017-18

1. Regular and efficient conduct of academic and extra curricular activities of the college.
2. Regular conduct of classes, subject wise classroom seminars, workshop and group discussions to make teaching learning process more effective and enjoyable.

3. Encourage the use of LCD and other modern devices in class room to keep pace with modern times.
4. Motivating the teachers to write articles, books and under take research projects.
5. Adding faculty to the academic departments in place of retired teachers.

6. Conducting regular health check-up of the students by qualified doctors.

7. Organizing a counselling workshop for students to reduce their stress and tension of examination.

8. Organising awareness program on IAS and KAS competitive examinations

9. Organising Banking examination coaching for B.com Final year students

10. Making campus environment clean, beautiful and student friendly, which is conducive for the pursuit of academic activities.

11. Improving the quality of the college canteen for providing wholesome and nutritious food and beverages to students.

12. Development of infrastructure and improving facilities in the college.

13. Conducting induction, remedial and bridge courses for the development of the students

14. Providing additional library facilities for meritorious students to further improve their performance and get ranks

15. Introducing self financing courses like spoken English, Tally, UPSC/KPSC/Banking Coaching classes etc. by different academic departments.

16 Formation of SWEC for the a smooth conduct of college activities and involving student representatives in all the activities.

17 Creating a network of Students - Teachers– Parents – Potential employers and society for regular interaction and mutual benefit.

18 Establishing linkages with academic and other bodies like Chamber of Commerce, SICR of CA (Hubli Branch), Tally Academy, CEDOK etc.

19. Providing free computer training to staff, housewives, etc. as a social Commitment.

20. Liaison with corporate sector particularly with B.P.O's and other industry to have campus interview in the college for the benefit of the students of our college and neighbouring institutions.

21. Conduct of State /National level seminars/ workshops

22. Effective working of Internet resource centre in the library.

23. Organising Vanamahotsva Programme.

24. Celebrating various National and International days.

25. Organising Blood Donation Programme.

26. Minor Research Project by Students.

27. Regular motivation and practical training to staff regarding ICT.

28. Documentation of the various activities/programmes of the college, leading to the quality improvement.

29. Conducting of various examinations organised by the KPSC, UPSC, KEA etc..

30. Golden Jubilee celebrations of Adarsha Shikshana Samiti

Name _Prof I.V.Bellikatti   *Name Dr M.L.Guledgudd*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

<u>Annexure I</u>

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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