# **A.S.S's College of Commerce, Gadag**

# CAREER GUIDANCE

Every career is important but choice is yours

#### -Prof. S.B.Jadhav

M.Com., M.Phil., PGDHRM., PGDCA., M.Sc(I.T)., B.Ed

# after PUC.....

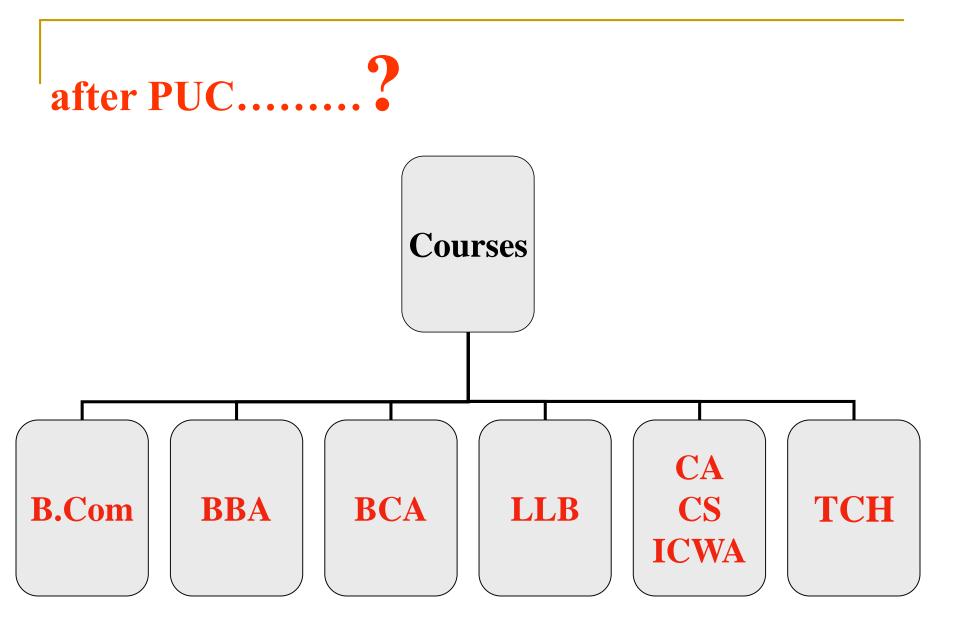




You have to put in many, many, many tiny efforts that nobody sees or appreciates before you achieve anything worthwhile'

"Unless you try to do something beyond what you have already mastered, you will never GROW"

"Always look at what you have LEFT. Never look at what you have LOST."



## **Other Options**

- **1. Competitive Exams**
- **2. Job**
- **3. Business (Self Employment)**
- 4. Private Courses

(Animation, Hardware & Networking, SAP, MultiMedia,

**Fashion Designing Etc.**)

**5.** Others



### **1. B.Com (Bachelor of Commerce)**

Duration	3 Years (6 Semesters)	
Eligibility	35% of Marks in PUC (Any Stream)	
Universities	Karnatak University, Dharwad	
	<b>(Other Universities :</b> Rani Channamma, Davanageri, Mangalore, Gulburga, Mysore, Bangalore, Kevempu Etc)	
Fees (For 3 years)	Approximately 20,000/-	
Selection Method	Application – Percentage Based	
Opportunities	Corporate Field , Business etc.	

## 2. B.B.A (Bachelor of Business Administration)

Duration	3 Years (6 Semesters)
Eligibility	35% of Marks in PUC (Any Stream)
Universities	Karnatak University, Dharwad
	<b>(Other Universities :</b> Rani Channamma, Davanageri, Mangalore, Gulburga, Mysore, Bangalore, Kevempu Etc)
Fees (For 3 years)	Approximately 40,000/-
Selection Method	Application – Percentage Based
Opportunities	Corporate Field , Business etc.

# **3. B.C.A (Bachelor of Computer Application)**

Duration	3 Years (6 Semesters)	
Eligibility	35% of Marks in PUC (Any Stream)	
Universities	Karnatak University, Dharwad	
	<b>(Other Universities :</b> Rani Channamma, Davanageri, Mangalore, Gulburga, Mysore, Bangalore, Kevempu Etc)	
Fees (For 3 years)	Approximately 40,000/-	
Selection Method	Application – Percentage Based	
Opportunities	Corporate Field , Business etc.	

# 4. CA course: Key features of CA course

#### **Common Proficiency Course (CPC)**

- An entry level test for Chartered Accountancy course held twice in a year in June & December
- CPT is a test of four subjects :
  - Fundamentals of Accounting (60 Marks)
  - Mercantile Laws (40 Marks)
  - General Economics (50 Marks)
  - Quantitative Aptitude (50 Marks)
- The papers consist of Multiple Choice Questions (MCQ's) with negative marking of 0.25 marks for every incorrect answer
- You need to secure a minimum of 30% marks in each subject with an overall aggregate of 100 marks out of the total 200 marks
- Anyone who has cleared 10+2 standard examination conducted by an examination body consulted by law in India or an examination recognized by the central government may write CPT
- Exemption for commerce graduates who have secured 55% (excluding languages) in graduation
- Exemption for CS and CWA Intermediate passed students

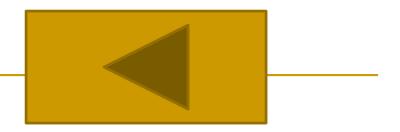
# Key features of CA course

Intermediate (Integrated Professional Competence) Course

- Level II of the Chartered Accountancy Course
- Held twice a year in May and November
- Course comprises of seven subjects:



- Passing Criteria
  - Appearing group-wise: 40% marks in each subject + 50% marks in the aggregate of that group
  - Appearing for entire course: 40% marks in each subject + 50% marks in aggregate for all subjects taken together



# Key features of CA course

- Level III of the Chartered Accountancy Course
- Held twice a year in May and November
- Course comprises of eight subjects:



- Passing Criteria
  - Appearing group-wise: 40% marks in each subject + 50% marks in the aggregate of that group
  - Appearing for entire course: 40% marks in each subject + 50% marks in aggregate for all subjects taken together

#### Key features of CA course Articleship

- A CA student must obtain practical training under a CA in practice for 3 years
- During the last year, the student may opt for industrial training in any industry of his choice, in order to gain practical knowledge
- CA students get <u>hands-on practical knowledge</u> of the various theoretical subjects that they study
- A stipend is also paid to the students by the chartered accountants under whom they are undergoing the training, giving the students a feel of <u>earn while you learn</u>
- After articleship and passing of final exam, a student gets <u>transformed into a complete</u> <u>professional</u>, unlike other courses, where training commences once students pass their final examination
- Moreover, if a student undergoes articleship in a medium / large-size firm, or industrial training, the student may <u>immediately be absorbed as an employee by the organization</u>

Average starting salaries for fresh CAs range from 6 Lakhs to 15 Lakhs p.a

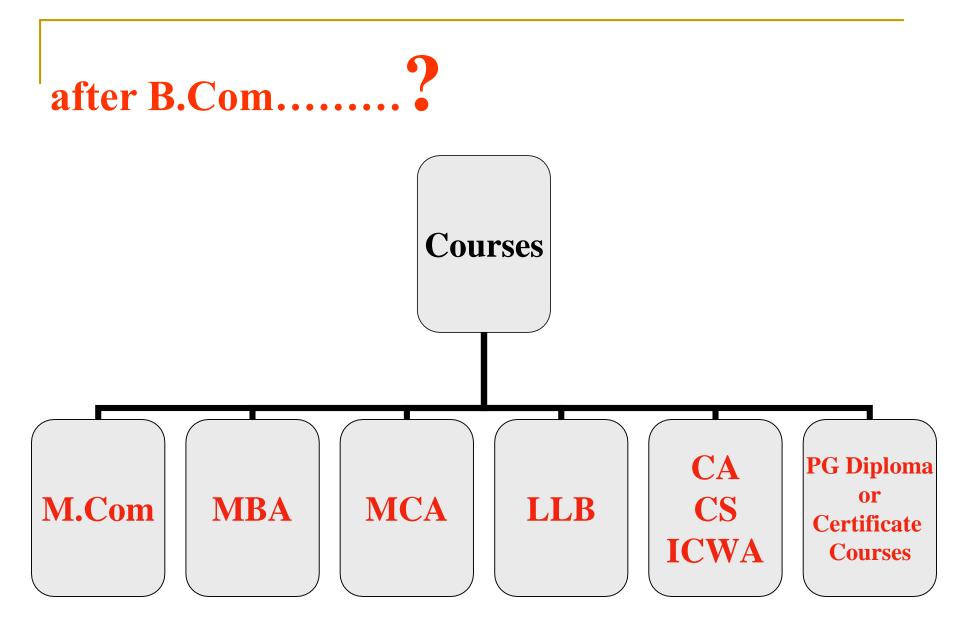
# Key features of CS course

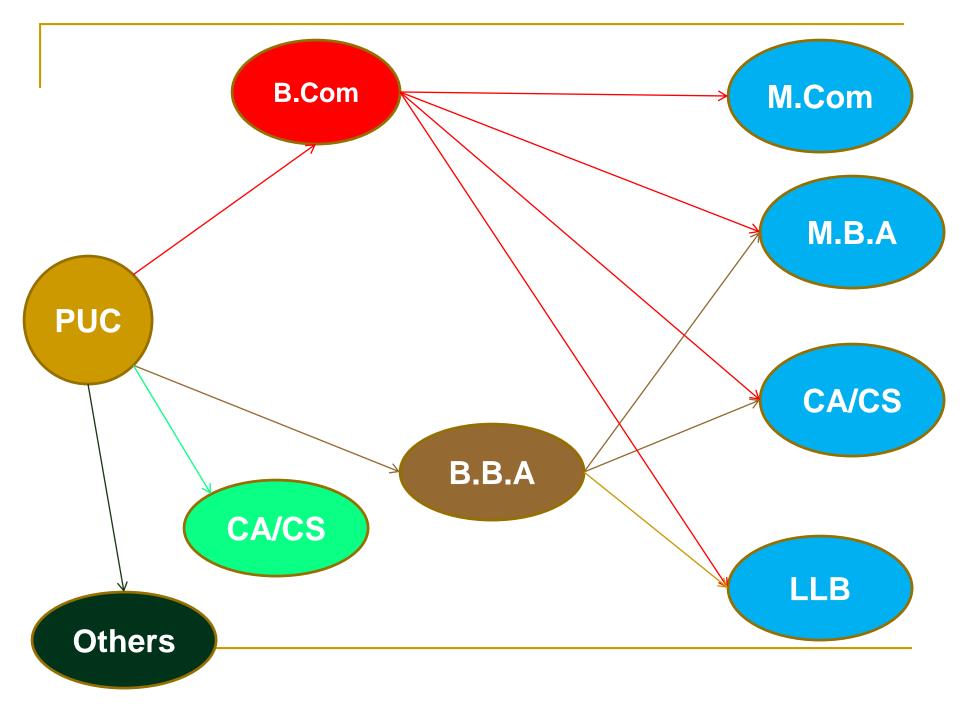
- ► The Company Secretaries Course (CS) is a prestigious course aimed at producing Company Secretaries who are responsible for smooth and efficient functioning of corporates
- ▶ It is a course which transforms students into modern corporate professionals
- The course enables you to become a high caliber professional who facilitates good corporate governance
- In today's world, a Chartered Accountant who is also a Company Secretary has an edge over the others
- A Company Secretary has wide opportunities professionally and is responsible for interacting, coordinating, integrating and cooperating with various other functional heads in a company
- You could also set up your own practice or alternatively seek employment in the corporate world
- Many subjects in CS overlap with CA thereby reducing efforts and strain to clear the course
- ► The exams are held twice a year, in June and December
- ► The CS course is comprised of 3 levels- CS Foundation, CS Executive and CS Professional

#### Subjects in CS course in a Nutshell

CS FOUNDATION	CS EXECUTIVE
<ul> <li>Business Environment and Entrepreneurship</li> <li>Business Management, Ethics and Communication</li> <li>Business Economics</li> <li>Fundamentals of Accounting and Auditing</li> <li>Key features</li> <li>Eligibility – 10+2 . Exam 8 months after registration</li> <li>MCQ-based examination of 200 marks</li> <li>Minimum 50% to be obtained; no negative marking</li> <li>Level is exempt to CPT-passed students and Final pass of ICoAI</li> </ul>	<ul> <li>MODULE 1</li> <li>General and Commercial Laws</li> <li>Company Accounts, Cost and Management Accounting</li> <li>Tax Laws</li> <li>MODULE 2</li> <li>Company Law</li> <li>Economic and Labour Laws</li> <li>Securities Laws and Compliances</li> </ul>

CS PROFESSIONAL	Practical Training
MODULE 1 <ul> <li>Company Secretarial Practice</li> <li>Drafting, Appearances and Pleadings</li> </ul> MODULE 2	After clearing CS Professional, you would need to work for 15 months under a practicing Company Secretary / a company approved by ICSI to conduct the training for the students
<ul> <li>Financial Treasury and Forex Management</li> <li>Corporate Restructuring and Insolvency</li> <li>MODULE 3</li> <li>Strategic Management, Alliances and Intl Trade</li> <li>Advanced Tax Laws and Practice</li> <li>MODULE 4</li> <li>Due Diligence and Corporate Compliance Management</li> <li>Governance, Business Ethics and Sustainability</li> </ul>	Apart from the above, you would also need to undergo a compulsory practical training of 4 months (includes Management Skills Training Programme) to be a certified Company Secretary
	Reciprocal Exemptions are available to students having passed Final Examination of ICoAI Subjects marked in green are common with CA





1. M.Com (Master of Com	nerce)
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Duration	2 Years (4 Semesters)	
	Specialisation: Accounting & Income Tax, Costing	
Eligibility	45% of Marks in B.Com (Other degrees not eligible)	
<b>Universities &amp; Places</b>	KUD – (Gadag, Dharwad, Karwar, Haveri)	
	<b>(Other Universities :</b> Rani Channamma, Davanageri, Mangalore, Gulburga, Mysore, Etc)	
Fees (For 2 years)	<ul> <li>For Govt. seats Aprxmt. Rs. 24,000. (For FC students Less than 8000) &amp;</li> <li>For Enhanced Fees seats Aprxt. Rs. 60,000</li> </ul>	
Selection Method	Based on Ranking and through Counseling Entrance Test Marks + B.Com Marks	
	<b>With Following Reservation Quota:</b> GM, SC, ST, CAT-I, 2A, 2B, 3A, 3B, Sports, NCC, NSS, PH, EX-Army	
Job Opportunities	Corporate Field , Business, Teaching	

2. M.B.A (Master of Business Administration)		
Duration	2 Years (4 Semesters)	
	Specialisation: Finance, Marketing, HRM, Information	
	Science, Banking & Insurance Etc	
Eligibility	50% of Marks in B.Com/BBA/BCA/BA/BE/BSW	
Universities	VTU, KUD, Rani Channamma, Bangalore, Mangalore, Davanageri, Gulbarga, Mysore, Etc	
Fees (For 2 years)	Fees based on Universities and colleges For Govt. seats & For Management seats	
Selection Method	Based on Ranking and Through Counseling Entrance Test Marks + Degree Marks With Following Reservation Quotas: GM, SC, ST, CAT-I, 2A, 2B, 3A, 3B, PH, EX-Army	
Job Opportunities	Corporate Field , Business, Teaching	

## **3. M.C.A (Master of Computer Application)**

Duration	<b>3</b> Years ( <b>6</b> Semesters)	
	Specialisation: Different Programming Languages Etc	
Eligibility	50% of Marks in B.Com/BBA/BCA/BA/BE/BSW	
Universities	VTU, KUD, Rani Channamma, Bangalore, Mangalore, Davanageri, Gulbarga, Mysore, Etc	
Fees (For 3 years)	Fees based on Universities and colleges For Govt. seats & For Management Fees seats	
	1 of Govt. Seats & 1 of Management rees seats	
Selection Method	Based on Ranking and Through Counselling	
	Entrance Test Marks + Degree Marks	
	With Following Reservation Quotas: GM, SC, ST, CAT-I, 2A, 2B,	
	3A, 3B, PH, EX-Army	
Job Opportunities	Corporate Field- Software Field, Business, Teaching	

## 4. L.L.B (Bachelor of Laws)

Duration	<b>3</b> Years ( <b>6</b> Semesters)	
	Specialisation: Criminology, Taxation, Insurance	
Eligibility	50% of Marks in B.Com/BBA/BCA/BA/BE/BSW	
Universities	KUD- (Gadag, Hubli, Dharwad) & other universities.	
Fees (For 3 years)	Fees based on Universities and colleges	
Selection Method	Direct Admission	
Job Opportunities	Advocate Profession, Corporate Field, Business	

#### \* After LLB there is an option of LLM

### 5. PG Diploma & Certificate Courses

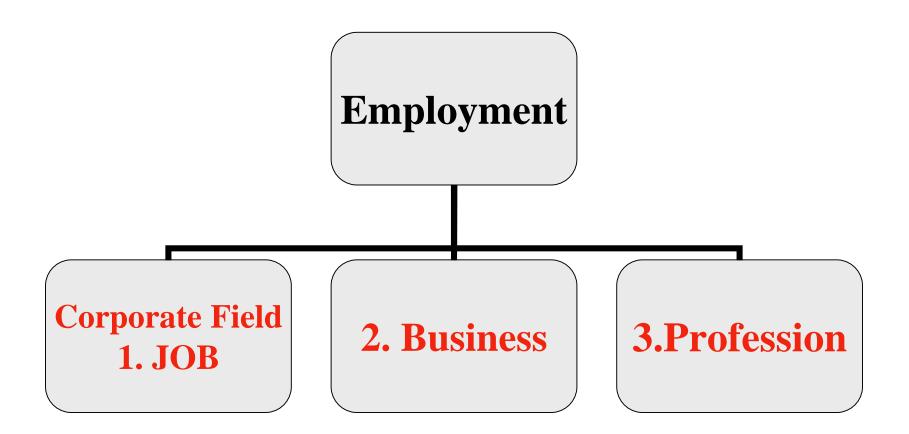
#### These courses are considered as Additional

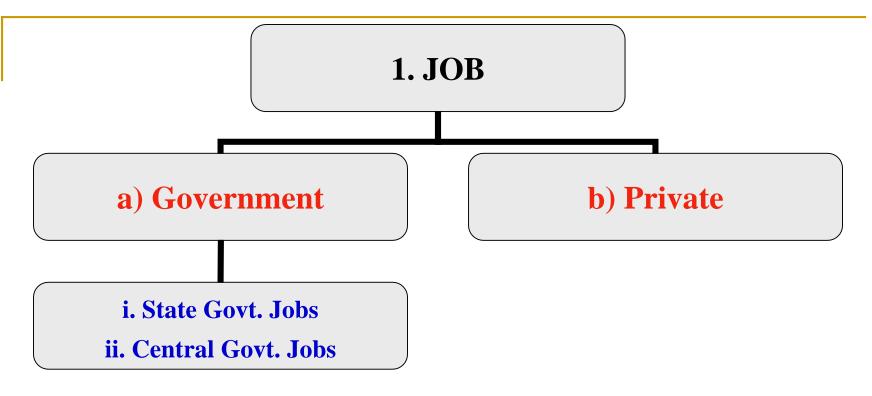
Duration	1 Year (2 Semesters)
Subjects	PGD –in – Computer Applications, Marketing, Human Resource Management, Business Management, Tourism, Etc
Eligibility	50% of Marks in B.Com/BBA/BCA/BA/BE/BSW
Universities	KUD, Rani Channamma, Bangalore, Mangalore, Davanageri, Gulbarga, Mysore, Etc
Fees (For 3 years)	Fees based on Universities and colleges
Selection Method	Depends on University and Course
Job Opportunities	Corporate Field, Business, Teaching

## **External Courses & Universities**

<b>Courses:</b>	<b>Universities :</b>
1. M.Com	1. IGNOU
2. MBA	2. KSOU
<b>3. MCA</b>	<b>3. KUD</b>
<b>4.</b> <i>MA</i>	4. Kevempu
5. M.Sc(CS)	5. Bangalore
6. PG Diploma:	& Etc
(Eg: HRM, BA, Marketing)	
& Etc	

**Employment options** 





#### **Common Selection Process:**

- 1. Through Competitive Exams and Interview.
- 2. Through Direct Interviews based on required qualification's percentage.
- 3. Physical Test (Wherever applicable)
- 4. Medical Test, Police Enquiry
- 5. Etc... if necessary

#### **Private employers are expecting the following:**

#### **Basic Requirements:**

- 1. Good Communication Skill (English & Local Language)
- 2. Computer Knowledge (MS-Word, Excel, Power Point and Internet)
- 3. English, Analytical and Reasoning skill

#### **Other Requirements:**

- 1. High Level of Confidence
- 2. Smart Worker
- 3. Good Decision Making
- 4. Leadership Quality
- 5. Disciplined and Planned work & Etc..

## **Competitive Exams**

#### **After SSLC/PUC:**

#### SDA, Constable, Clerks, Bank Clerks, Railways, Postal, Army, Air Force, Navy, Etc..

State and Central Govt. exams.

#### **After Degree/PG:**

# FDA, KAS, IAS, PSI, IPS, Bank PO, Accountants, PDO, Auditors, SSC, Etc..

**State and Central Govt. exams.** 

#### **Preparation for Competitive Exams**

	Banking Exams	Other than Banking Exams (Under State & Central Govt.)	Specific Exams
Exams	Clerk & Probationary Officer, Etc	SDA, Constable, Clerks, Railways, Postal, Army, Air Force, Navy, FDA, KAS, IAS, PSI, IPS, SSC etc.	Accountants, PDO, Auditors, etc
Preparation	<ol> <li>Aptitude</li> <li>Reasoning</li> <li>Current Affaires</li> <li>English</li> <li>Computer</li> </ol>	<ol> <li>Kannada/English Grammar.</li> <li>Current affairs.</li> <li>General Knowledge         <ul> <li>(History, Science, Economics, Political, Geography) Mathematics, Reasoning</li> </ul> </li> </ol>	<ul> <li>1.General Knowledge</li> <li>2.Kannada/ English Grammar</li> <li>3.Specific Book related to the exam</li> </ul>



## All the best

#### -Prof. S.B.Jadhav

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